

Republican Women of California



Voter Registration & Bounty Workshop

2020 Leadership Seminar

Register

★ ★ ★ **to** ★ ★ ★

VOTE



Table of Contents

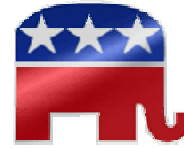
Introduction Letter	Page 1
Our Republican Leaders	Page 2
Understanding the Affidavit	Page 3
Instruction for Completing the Voter Registration Form	Page 4
Voter Registration Responsibilities & Liabilities	Page 5
RPSDC Official Operation Bounty Plan 2020	Page 6
Plan A, B or C and Agreement	Page 7-9
Request for Taxpayer W-9 Form	Page 10-13
How to report Bounty using the portal	Page 14
RPSDC E- Bounty Submittal Example	Page 15
RPSDC Events Form Template	Page 16
Tip on Effective Voter Registration Techniques	Page 17-18
Typical Club Booth Set Up	Page 19
Getting Started with the New Citizens Ceremonies	Page 20

2020 Voter Registration/ Voter Identification & Bounty Training Workshop

Presented by:

Judy Rees - SDCRP & RWC Voter Registration

619-997-2912 jayare@sbcglobal.net



Visit our Voter Registration Facebook page

<https://www.facebook.com/groups/VoterRegSDRP/>

Republican Registrations make \$\$ and SENSE January 18, 2020

Registration Status Year-End 2019

According to the San Diego County Register of Voters, *Report of Voter Registration*, January 2, 2019, we are at **492,385**. Today as of January 2, 2020, we have **494,185** Registered Republicans. The County Voter Registration Team worked hard for our Party as we cheerfully registered voters all over the county, talking with people face to face about the pure patriotism of the Republican Party as we urged voters to change their party to Republican, so they could vote in the very important Presidential Primary. We gave it our all, but many factors came into play and were beyond our control and show a small gain of just 1800 registered Republicans for the year. The Dem's gained 38,000 and the DTS lost voters this year by about 34,000. Republican are still in third place, and it looks like the DTS moved into the Dem's arena in 2019.

Going Forward in 2020

Last year the Republican Party San Diego County (RPSDC) has renamed Voter Registration as, "Voter Registration & Voter Identification" combining with the efforts of Campaign Precinct and the I 360 Project. We are now, even more, determined to "fight the fight" to increase our ranks in 2020 and get Republican Candidates Elected. We will continue to convince NPP/ DTS voters that they need to commit to a party; OUR PARTY! This can be done through the combined efforts of the countywide clubs and individuals working with RPSDC. ***We can help build the Republican Party through skillful Voter Registration efforts.***

The San Diego County Republican Party has agreed to continue with the same ***RPSDC Operation Bounty Program*** in 2020, that offers the same up-front financial incentive plan. Go to Sandiegorepublicans.org/bounty to sign up to be a part of the Voter Registration Team for the Republican Party of San Diego County.

This Workshop will show you how to make money for your club's treasury and, most rewarding of all; you will have the personal satisfaction that you have done your part for your country. Good luck on your Voter Registration adventures in 2020 and thank you for attending this workshop.

Best, *Judy Rees*

OUR REPUBLICAN PARTY CHAIRMAN AND STAFF MEMBERS



Dear Fellow Republican,

The strength of our party comes not only from the power of our ideas, but from the combined efforts of thousands of San Diego Republican volunteers and donors. Registering new Republicans, updating voter records when Republicans move, and registering the youth are vital to our continued success in our fight for our values of lower taxes, smaller government, personal responsibility, and a strong national defense into action. The right of all adult citizens to participate in the affairs of their government is one of the cornerstones of our great democracy. Perhaps the most fundamental form of participation is voting in free, fair, and regular elections. Your efforts towards turning our county red is some of the most important work you can do. Thank you for your hard work and thank you for helping register new Republicans across San Diego County.

All the best,

Tony Krvaric

Chairman, Republican Party of San Diego County

The Republican Party of San Diego County
PO Box 501278
San Diego, CA 92130
www.SanDiegorepublicans.org
Phone: (858) 450-4600 FAX: (858) 450-4454

Jordan Gascon
Executive Director

jordan@sandiegorepublicans.org

Andrew Cruz
Membership Director

andrew@sandiegorepublicans.org

Anthony Episcopo
Field Director

anthony@sandiegorepublicans.org



Understanding the Importance of the Voter Registration Affidavit

Republican volunteers engage in voter registration should become familiar with the form of registration affidavit and with the instructions for proper completion.

The registration affidavit (hereafter called “form”) **is a legal document.** All forms originate through the Secretary of State, obtained through a County Registrar and recorded by serial number. The inclusion of serial numbers allows blocks of forms to be accurately traced. Take care that your forms are treated properly.

Anyone may register to vote if they meet the following criteria: they are a Citizen of the United States and they are *16 years old but must be at least 18 years old to vote in any election, however they cannot be on parole for a felony crime. New laws allow same day registration and voting, but only at the office of the Registrar of Voters. Deadline to registration elsewhere, is still 15 days before election day.

A voter should re-register if he or she has moved, changed names, or wishes to change party affiliation.

Registration forms must be mailed to your county election Official within three working days of the date posted on the form and the date (the registration took place).

Never deny voter registration to anyone. You are not obligated to assist in the completion of a registration form but must provide a blank application to any citizen upon request. If you provide assistance, take note of information in the option box at the bottom of the form.

Do not throw extra forms away. Return unused forms to the county Registrar or to the county Republican headquarters.

- Box (#1) on the latest Voter Registration/Pre-registration form allows for those 16 and 17-year to pre-register.

INSTRUCTIONS FOR COMPLETING THE VOTER REGISTRATION CARD

A person entitled to vote must be a United States Citizen, a resident of California, not in prison or on parole for the conviction of a felony, and at least 18 years of age at the time of election, however 16- & 17-year old can register.

Remember:

- Always obtain permission from the property owner before setting up a registration table in a public place.
- DO NOT Premark voter registration cards.
- A registration card must be given to any person requesting one.
- Instruct the registrant to print legibly in black or dark blue ink.
- It is preferable for the registrant to complete the card in his or her own handwriting.

COMPLETE THE VOTER REGISTRATION CARD AS FOLLOWS:

- Box 1-** I am a U.S. Citizen and resident of California requires YES before proceeding and only choose one; 18 years of age or 16 and 17.
- Box 2** — **First Name, middle and last name**
- Box 3** — **Date of Birth, Driver's License # or ID#, or last 4 digits Social Security Number & US State or County of birth.**
- Box 4** — **COMPLETE RESIDENCE ADDRESS.** A Post Office Box is not **acceptable** as a residence address. If you do not have a street address describe where you live, including cross streets.
- Box 5** — **Mailing address** (where do you receive your mail) **if different from above or P.O. Box**
- Box 6** — **Registration History** for change of name, address or political party.
- Box 7** — **Yes or No Ballot by mail before election**
- Box 8** — **Choose** a political party or NO Party- do not want to choose
- Box 9** — **Optional Voter Information E-MAIL ADDRESS AND TELEPHONE NUMBER.**
- Box 10** — **SIGNATURE AND CHECK BOXES ARE NECESSARY.** Have the Registrant read the completed form for accuracy and then **sign and date.**

MANDATORY: Did someone help you with this form? Any person who is paid or assists in completing the registration form MUST provide the following information on the card and receipt stub: His or her: - Signature, name, and date - organization name, address, and telephone number.

Give the Registrant the Receipt Stub and point out the **Affidavit Number**. This number can be used to check the progress of their registration on line at WWW.SDVOTE.COM. **Remind them that they will receive a "Voter notification" card in approximately 2-3 weeks.**

Voter Registration Responsibilities and Liabilities 2020

1. Completed voter registration cards must be returned to the applicable county elections official **within 3 days of receipt from a voter**, excluding weekends and state holidays. In any event, completed and unused voter registration cards must be returned to the applicable election's official no later than the close of registration. Failure to comply with this provision is a misdemeanor.
2. All affidavits of registration must include the following information about the voter: given name, place of residence, date of birth, California driver's license number or last four digits of social security number if the voter has been assigned either, chosen political party affiliation, a statement that the voter is not currently imprisoned or on parole for conviction of a felony, any prior registration history must be indicated, and the voter must certify as to the truth and correctness of all information provided under penalty of perjury. The voter must sign and date the affidavit of registration. The voter may provide the following information, but it is not required: telephone number, email address, alternative mailing address, race and/or ethnicity.
3. Any person assisting with the completion of a voter registration affidavit must sign and date below the voter's signature. In addition, such person must affix in their own handwriting their address and phone number, and the name and phone number of any organization providing consideration for obtaining valid voter registration affidavits. Any person assisting with the completion of a voter registration affidavit must provide their name, address, phone number, signature and date on a detachable receipt, which must be given to the voter. You may not receive compensation for any voter registration affidavit not containing this information. Failure to comply with this provision is a misdemeanor.
4. Any person requesting a voter registration card must be provided with one, regardless of desired political party affiliation or any other characteristic.
5. Willfully registering any person not entitled to register to vote, or forging or altering any voter registration card, is punishable by imprisonment.
6. The use of information contained on any voter registration affidavit for any personal, private or commercial purpose is a misdemeanor. Disclosure of the home address or phone number of some individuals may be a misdemeanor.

ACKNOWLEDGMENT

I, _____, have read and understand the foregoing, and I agree to fully comply with all applicable standards of conduct outlined above.

Executed this ____ of _____, 2020 in _____, California.

Signed: _____

Address: _____

Phone: _____

Operation Bounty Plan 2020

Signing up

Receiving Bounty for registering Republicans will increase your club's treasury and with hard work, you may also receive additional monetary awards from California and Southern Division Federation for registering the most voters. Plus, for those over-achievers at the end of the year, \$5 will be paid for each registration over and above your established goal.

The Official Bounty Plan for 2020 requires that each club sign up on line to participate. Visit:

<http://www.sandiegorepublicans.org/> and see what the San Diego County Republican Party is up to, then, Go to: <http://www.sandiegorepublicans.org/bounty>

1. Click on the SIGN-UP YOUR CLUB button

The Bounty Plans and Rules need to be read, understood and accepted.

Review and select Plan A, B, or C., and to complete the application, fill out the Operation Bounty 2018 Agreement Form, then press "submit".

2. Click on the USEFUL FORMS & INFO button

Print out the W-9 – Request Taxpayer and Identification and Certification Form and mail completed original to: **Republican Party of San Diego County**

Attn: Bounty Program

P.O. Box 501278
San Diego, CA 92150

3. Check your E-mail to see your acceptance letter.
4. In about a week, check your Mailbox for a check.
5. If you do not have the gear to get started? Check out what the RPSDC has in their inventory to help you. Sign up for the Fair/Festival Kit. Visit: <http://www.sandiegorepublicans.org/bounty> and Click on the USEFUL FORMS & INFO button. Follow instructions.

Bounty Plans and Rules

PLAN A: \$250

- Eligibility requirement: at least 25 dues paying members (recommended)
- **Booth budget: \$150**
- **Voter reg. budget: \$100 (20 new Republican registrations @ \$5/ea)**
- **Commitment: 20 new Republicans by 12/31/2020.**
- Document booth expenses and 20 new Republicans online (monthly)
- Republican registrations in excess of 20 still to be submitted online monthly and will be paid at \$5/registration as soon as practical after 12/31/20.

PLAN B: \$500

- Eligibility requirement: at least 50 dues paying members (recommended)
- **Booth budget: \$300**
- **Voter reg. budget: \$200 (40 new Republican registrations @ \$5/ea)**
- **Commitment: 40 new Republicans by 12/31/2020.**
- Document booth expenses and # of new Republicans online (monthly)
- Republican registrations in excess of 40 still to be submitted online monthly and will be paid at \$5/registration as soon as practical after 12/31/2020.

PLAN C: \$1,000

- Eligibility requirement: at least 100 dues paying members (recommended)
- **Booth budget \$500**
- **Voter reg. budget: \$500 (100 new Republican registrations @ \$5/ea)**
- **Commitment: 100 new Republicans by 12/31/2020.**
- Document booth expenses and # of new Republicans online (monthly)
- Republican registrations in excess of 100 still to be submitted online monthly and will be paid at \$5/registration as soon as practical after 12/31/2020.

RULES

Once your plan is reviewed and approved, a check in the amount of \$250, \$500, or \$1,000 will be immediately issued to your organization. This amount becomes your voter registration budget for 2020.

If the commitment of new Republican registrations has not been reached by 12/31/2020 then the organization will write a check back to the Party in the amount of \$5 per voter registration shortfall, including any unused booth expenses.

If a Plan has been fulfilled, the organization or chapter can continue registering at \$5 per Republican registration or sign up for another Plan – with the stipulation that the new fulfillment date will remain 12/31/2020.

Any California Republican Party chartered organization chapter is eligible to sign up. Participation is completely voluntary. **Organizations or chapters that do sign up shall provide a list of members with First Name, Last Name, and Email Address (to be included in the Party's email distribution list only) before any check is issued.**

A filled out IRS W9 form is REQUIRED before any check can be issued.

Select Your Bounty Plan

Which bounty plan is right for your group? *

- ☐ Plan A - \$250
- ☐ Plan B - \$500
- ☐ Plan C - \$1,000

Club or Organization Information

Club or Organization

Name *

Check Payable Name *

Check Mailing Address *

Suite/Unit

City *

State *

ZIP Code *

Club/Organization President's Information

First Name *

Last Name *

Cell Phone *

Email Address *

Club/Organization Bounty Chair's Information

Does your club/organization have a Bounty Chair? *

☐ Yes

☐ No

Club/Organization Treasurer's Information

First Name *

Last Name *

Cell Phone *

Email Address *

File Uploads

If any of the below files have already been sent to the Republican Party of San Diego County in this calendar year, it is not necessary to submit them again.

Please upload your membership roster in an Excel (.xlsx) or .csv format

Please upload your completed IRS W9 form, so that a check may be issued to your organization



The Republican Women of California & Federation of Republican Women RPSDC Operation Bounty 2020

Going forward on meeting your Bounty Plan goal and HOW TO Report

When you receive Bounty approval from RPSDC and you receive your bounty Plan check you are ready to begin your club's voter registration effort. Currently, a Voter Registration Chair takes over responsibility of reporting your results monthly.

HOW TO REPORT

1. **Visit:** <http://www.sandiegorepublicans.org/bounty> and Click on the **USEFUL FORMS & INFO** button. Down load "Registered Voters Template and save E-Bounty Submittal Form" to your Clubs Voter Registration computer file.
2. After your first Voter Registration Event, extract the data from the completed Affidavit that is required to complete the E-Bounty Submittal Form. Save as Report #1. Keep adding to this Report during the month. The best date to report during the month is a date just before your monthly meeting so that you can also give a Voter Registration Report at your meeting. Always plan to report on that date each month.

If your team did not register any one that month, simply email: Jordan Gascon, jordan@sandiegorepublicans.org with a note that you did not register any Voters this month. It is important to submit monthly so that the staff can reach out to each new voter with a welcome postcard (Puppy Postcard).

3. Are you ready to report to RPSDC? Go to: <http://www.sandiegorepublicans.org/bounty> and Click on the **UPLOAD YOUR DATA** button. Follow the instructions to up load your E-Bounty Submittal Report. Also, this is the time to up load proof of any Booth Fees.



Tips on Effective Registration Techniques!!

1. At a Minimum, develop a Voter Registration two-year plan
 - a. Prepay for street fair booths in your community.
 - b. Arrange for or sign agreements with malls, gun shows, farmers markets, retirement community centers, churches and grocery stores to hold voter registration events.
 - c. Sign up to be an organizer at the San Diego County Republican Party Fair Booth and get your club a “Day at the Fair” for the June/July event. It is recommended you do this at the Leadership Workshop in January.
 - d. Make arrangements with your church official to set up a Voter Registration table between services.
2. At your Voter Registration booth, display signs: “Have you moved, lately” and “Just turn 16? Republicans Register Here”. Decorate your booth in colorful, patriotic colors and wear similar colors to attract attention to your booth.
3. Round up your club members to join your Voter Registration Team. Get them on an E-mail distribution list and keep them well informed about future voter registration venues.
4. Set up a Voter Registration Column in your newsletter and plan on submitting a monthly article. Always carry a camera and take photos of your crew during Voter Registration events. Send the photos and an article to your club’s Newsletter editor for an upcoming issue.
5. At your booth, always be open to discussions with the crowd, but arguing with liberals is a waste of precious time. Let liberals talk and go on their way. Bone-up on current Legislative issues and be able to talk to people who do not understand conservative values.
6. Be sure to take pictures of the New 18-year-old registrants while they are registering. Generally, they are with their family and it makes a nice family photo. You can offer to email them the photo and print it in your Newsletter (with their permission). Congratulate young registrants on completing this major milestone in their life.



7. Be the most successful at Voter Registration; stay on your feet in the booth. Smile your “Big, Republican Smile” and catch their eye with a warm and friendly look. Avoid turning your back to the people to talk to your friends in the booth keeping focused on the crowd.
8. Always ask people if they are registered. If they are not sure or not sure of their party preference, tell them why YOU are a Republican. If they hesitate, do not let them leave the booth with giving them the brochure, **Republican Party v/s Democrat Party “There is a Difference”**.
9. Be sure to remind people that the Registration Form is a legal and binding state document and that after completion, the affidavit is taken seriously by state officials. Review the affidavit carefully, sign the stub, and give it to the new registrant. Explain they will be contacted by the Registrar of Voters in their county in 2 or 3 weeks, acknowledging their registration. This is a California State form and can be used to register folks in any county. Let them know that they may also go on the Register of Voters website and check for their registration.
10. Bounty is paid for only Republican registrations. Other parties have their own bounty programs, too.

At the close of the day, go to your computer and list all the registrant’s details on the E-Bounty Verification excel spread sheet and prepare the affidavits for the next days, mailing at the Post Office. Mail affidavits within 3 days of the signature date.

Give yourself a well-deserved “pat on the back” ...knowing you had a good time that day, doing your part for your family and county.



Typical Club Booth Set up

Judy Rees

619-997-2912

Equipment

Tables	3	6 ft
Card table	1	4 ft
STD. Tent	1	10 ft x 10ft
Cut out	1	Trump or candidate
Large Flag	1	American
Folding chairs.	6	

Plastic Box containing:

VR Forms	100
Table cloth	3
Clip boards	15

"There is a difference Rep vs Dem"

Club Tri-fold, Business cards, Newsletter
& Etc.

Hand out's	100
------------	-----

Signs for the booth

Pens

Decorations

Chair covers	6
--------------	---

Scissor

Heavy duty tape

Zip lock ties

New Citizens Ceremony

Join the Republican Party SD Voter Registration Team

One Wednesday a month for an hour at Golden Hall – 202 C Street, Downtown San Diego



Organize your Club and sign up to “Host a Day” in 2020.

Jan 15

Feb 12

March 25

April 22- celebrate!!

*May 20

*June 17

*July 8

*Aug 19

*Sept 23

*** Double Ceremony**

This past year, the San Diego County Voter Registration Team celebrated “**Eight Years**” of consecutive monthly participation in the New Citizens Naturalization Ceremony.

April 22, 2020, we will be celebrating, “Nine Years” – Save The Date for a Party!

Arrive at Horton Plaza Parking before 9: 30 am and stay the day for \$10, arrive later and get the 1st Hour FREE, and after \$2.00 every 15 minutes. Walk a short distance down 2nd Avenue and through the double glass doors. See the colorful **Republican Tent** located right smack on the San Diego Community Concourse, and across from the other party. Sign-in and say Hello! Pick up your Republican signs and instructions.

At about 10:30 a.m. a large group of happy, new naturalized citizens (around 1000 individuals), will come streaming out of the double doors of Golden Hall to celebrate with their friends and family. We will be there to greet them and register them as Republicans. By 12 noon, registrations will be complete, we will have cleared the area and the tent will be packed up. Plan then to celebrate your day’s accomplishments at lunch with your teammates.

Double Ceremonies are scheduled to begin May 20th – 10 AM and 2 PM

Stay informed on Voter Registration. Visit our Face Book Page and like us!!

[Voter Registration Team for Republican Party of San Diego County.](#)

[Questions? Judy Rees – jayare@sbcglobal.net – 619-997-2912](#)